McMaster University Student Centre
COVID-19 Reopening Safety Plan
as of February 16, 2021

Screening
• Employees of MUSC will complete the self-screening tool on the MUSC website before reporting for work
• Other employees working on the McMaster University campus (including those of McMaster, MSU and third-party operators) will complete the screening process required by their employer before reporting for work
• Non-employees entering MUSC will be required to show proof that the Ontario COVID-19 self-assessment has been completed to a staff member before entering the building; alternatively, active screening will be completed in person at the entrance
• All non-employees entering MUSC will be required to acknowledge the facility rules in terms of masks, capacity limits, food court time limits, and physical distancing requirements before gaining entrance to the facility

Physical distancing
• Work routines in MUSC will be set up in such a way that physical distancing of at least 2m between employees can be maintained at all times
• Furniture in the open areas of the main and second floors will be configured such that there is a minimum of 2m between each table/chair combination; the third floor will remain closed
• Elevators to be signed as single person/household occupancy
• Washrooms to be signed as single person/household occupancy
• The main floor corridors between La Piazza and the North Entrance will be signed as one-way (south to north between the food court seating and the retail outlets; north to south between the food court seating in Gilmour Hall)
• All other corridors and stairwells to be signed as two-way, keep to the right

Capacity limits
• The main floor will be designated as food court seating with a capacity of 10 throughout the whole space; furnishings will reflect this limit; signs will indicate the capacity limit, as well as the requirement that no more than 4 people may be at a table, with a minimum of 2m between members of different households
• February 16 - 28: second and third floor lounges will remain closed
• March 1 - April 30 (tentative/trial*): the following second floor lounges will open, with a capacity limit of 10 in each space:
  o Lounge across from MUSC-201 (MSU) – single seats only
  o Study carrels across from MUSC-234 (MAPS) – outer lounge only
• Lounge across from MUSC-215 (Clubs) – single seats only
• All areas will be clearly signed with capacity limits, physical distancing rules and mask requirements

Masks
• Masks will be required by all staff and patrons, at all times, with the exception of patrons in the food court while they are eating. Food court seating will have a limit of 15 minutes per person
• Eating will not be permitted in the second floor lounges to avoid any mask off periods of time; beverages will be permitted as long as patrons use the mask off – sip – mask on method of drinking the beverage

Cleaning and disinfecting of surfaces and objects
• High touch areas, such as tables and chairs, entrance doors and handles, railings, washroom fixtures, and elevator buttons will be the priority in cleaning
  o **Product Name:** Enviro Solutions ES15 Spray & Wipe Disinfectant Cleaner (Charlotte Products Limited)
  o **DIN #:** 02489740 (Verified on Health Canada website)
  o **Chemistry:** Alkyl (60% C14, 30% C16, 5% C12, 5% C18) dimethyl benzyl ammonium chloride - 0.15% w/w
  o **Application Procedure:** Spray hard surface with ES15 from roughly 15 to 20 CM away. Let product sit visibly wet for 5 minutes, return and wipe surface.

Wearing of personal protective equipment
• Gloves and masks are provided to all employees. Masks are required to be worn at all times, gloves are optional, but recommended when cleaning products are being used. Face shields are also available to staff and are optional.

Additional measures:
• Building hours will be set to coincide with retailer service hours, as follows:
  o **February 16-28:** 9am to 5pm, Monday to Friday, closed weekends. Employees will have access starting at 6:30am
  o **March 1 – April 30:** 8am to 7pm weekdays and 9am to 7pm weekends (employees will have access from 6:30am on weekdays and 8am on weekends)
• All entry to and exit from the building will be through the two east entrances: loading dock (employees only) and east entrance main doors.
• An active screening desk at the east main entrance will be staffed during operating hours while in the red zone.
• Surveillance of the building patrons for compliance with masking, physical distancing, and capacity limit measures will take place throughout the day by management, student, and custodial staff members

* the reopening of 2nd floor lounges and food court seating will coincide with the reopening of La Piazza on Monday March 1st. **This will be on a trial basis only.** If staff find that mask/capacity limits/physical distancing measures are not being adhered to, and that keeping the lounges open poses a safety risk to our essential workers, the lounges will be closed until the end of the semester.